

How To Register (web portal)

STEP 1



Click on the **Member Login button** on our website.





From the login screen, click on **Don't have an account? Register Now** link.

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Fill out the registration form completely. Click the **Continue** button.

STEP 4



Enter the requested verification information and click the **Register** button. Answers must match account info exactly.

STEP 7

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You will then be taken to a screen asking you to set your **new password**. Enter your password twice and click the **Save** button.

STEP 5



When successful, you'll get a congratulations notification. Instructions on how to continue have been emailed to you.

STEP 6

STEP 3

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Check your inbox for a verification email. Click the **Verify Account** button to continue.

STEP 8



Congratulations! You have successfully registered your account. Browse around and see the ways to save time and money!

